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Corporate Records Office: 01325 74 3700

Request for Information Reference: 05.23.18

FOI Direct line: 01325 743700
Email: cdda-tr.cddftfoi@nhs.net

Email only

30th May 2023

Dear

Freedom of Information Act 2000 – Request for Information

Thank you for submitting a request for information which we received on 9th May 2023 in relation to County Durham and Darlington NHS Foundation Trust (the Trust). Your request has been processed under the provisions of the Freedom of Information Act 2000 and I am now able to provide you with a response.

Your request was in relation to Paper Records and I am providing the following information in response to your specific questions:

I'm trying to get a sense of how widely used paper notes are in the NHS currently. Would you be able to confirm if:

1. Paper notes/drug charts are used anywhere in the trust?

The Trust is paper light as our notes are electronic but the wards and clinics do use some paperwork such as Prescription and drug charts and medication administration records which are then electronically scanned into the patients' medical record.

2. If so, are there any plans to migrate away from paper to electronic? if not, how often is the decision reviewed?

The patient record is electronic

3. If so, does the trust keep track of serious incidents etc related to paper specifically eg misreading of handwritten comments/doses

The Trust does not use paper prescriptions.

4. If not, how long ago trust migrated away from paper notes?

The Trust went into electronic records in 2014.

In line with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log on the Trust's website. However please be assured that we anonymise all responses prior to adding them to the disclosure log.

I hope that this response has provided you with the information you had requested. If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me by telephone or in writing. If however, you are dissatisfied with the way in which your request has been handled and would like an internal review, you will need to contact me in writing at the above address or via cdda-tr.cddftfoi@nhs.

If you remain dissatisfied with our response following an internal review you have the right to appeal to The Information Commissioner at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. More information is available on their website; www.ico.gov.uk.

Yours sincerely

Corporate Records and Freedom of Information Facilitator