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Request for Information Reference: 07.23.47

FOI Direct line: 01325 743700
Email: cdda-tr.cddftfoi@nhs.net

Email only

21st July 2023

Dear

Freedom of Information Act 2000 – Request for Information

Thank you for submitting a request for information which we received on 12th July 2023 in relation to County Durham and Darlington NHS Foundation Trust (the Trust). Your request has been processed under the provisions of the Freedom of Information Act 2000 and I am now able to provide you with a response.

Your request was in relation to Printer and IT Contracts and I am providing the following information in response to your specific questions:

FOI Request

- 1. Please state the number of printing devices currently in use within the Service; including MFDs, single function printers, photocopiers and print room devices and how long these agreements are for in years and when the next review will be?**

723 and new contract agreed for next 8 years

- 2. What percentage of your fleet of MFDs/printers is in colour vs mono and what are the models in use?**

412 Mono (57%)

311 Colour (43%)

Models: CX921de, CX860dte, MX822ade, MX522adhe, CX625adhe, CS725de, MS622de, CX510de, MX511dhe.

3. **In terms of usage, what is your monthly page volumes for both mono & colour?**

Mono - 2,250,000
Colour - 23,750

4. **Who are the main manufacturers or resellers for the MFDs/photocopiers/printers/Print production devices in use at the service?**

Lexmark International

5. **Who are the main supplier(s) of printer consumables (Toner, spares, etc)?**

Lexmark International

6. **Who is your preferred channel partner, if any for supply of PCs and laptops, and how many of each does the service currently have in use, and when do you expect to review any of these to be replaced?**

Dell Direct

7. **What is the approximate spend on printers, photocopying agreements, rental or lease agreement and/or rentals and service charges during the last financial year?**

£500,000

8. **What is the length of the MFD, stand alone printers and print room device contracts in place, and can you confirm these are Financial Operating agreements?**

8 years & Yes.

9. **What are the start and end dates for all printers/MFDs/Print room contracts within your organisation?**

2018 - 2031

10. **Which procurement route or framework was used to procure this solution and what Framework would the service expect to use next?**

Tender

11. **The named person and their role in your organisation who is in charge of the procurement for printing and any managed print or IT contracts?**

Lyndsay Harris, Head of Procurement

- 12. Does the service use any Print Management software, if yes, please confirm the product name, who supplies it and when does the current contract or licencing end?**

Lexmark LRS solution

- 13. Who supplies your current CCTV services across the Service and when will you next review, and who is the lead contact please?**

Darlington Memorial Hospital – Electronic Security Solutions – rolling 12 month contract for maintenance due for renewal in March 2024

The Trust has a contract in place with a PFI including requirements for facilities management, which includes CCTV services. The PFI contractor; has in turn subcontracted some services to other providers. The Trust has no direct involvement in this contract though it does have an assurance process in place with the PFI contractor to ensure that key performance indicators are met. As such the Trust does not hold the information requested and the PFI providers have not provided the information. We would advise you in line with Section 16 of the FOI Act (Duty to provide advice and guidance) to contact the Trust's PFI providers directly with your request.

University Hospital North Durham: Consort
Chester-Le-Street Hospital: Robertson's
Bishop Auckland Hospital: Criterion

- 14. Please can you confirm the number of Adobe or other PDF software solution licences being used across the business?**

34 copies of Adobe PDF writer

- 15. Does the service currently use any Audio Visual/LED/LCD displays, interactive touch screen or Teams meeting room hybrid video conference facilities, and if yes, please can you confirm the number of devices, manufacturer, and any term of agreement in place for rental/lease and any maintenance agreements in use and the end date?**

No

- 16. Who does the service use for all office supplies, (paper, stationary, inkjet/laser cartridges etc) and please can you advise on the average annual spend across the service?**

Lexmark consumables FOC

In line with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log on the Trust's website. However please be assured that we anonymise all responses prior to adding them to the disclosure log.

I hope that this response has provided you with the information you had requested. If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me by telephone or in writing. If however, you are dissatisfied with the way in which your request has been handled and would like an internal review, you will need to contact me in writing at the above address or via cdda-tr.cddftfoi@nhs.

If you remain dissatisfied with our response following an internal review you have the right to appeal to The Information Commissioner at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. More information is available on their website; www.ico.gov.uk.

Yours sincerely

Corporate Records and Freedom of Information Facilitator