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Request for Information Reference: 03.24.46

FOI Direct line: 01325 743700  
Email: [cdda-tr.cddffoi@nhs.net](mailto:cdda-tr.cddffoi@nhs.net)

Email only

11<sup>th</sup> April 2024

Dear

### **Freedom of Information Act 2000 – Request for Information**

Thank you for submitting a request for information which we received on 15<sup>th</sup> March 2024 in relation to County Durham and Darlington NHS Foundation Trust (the Trust). Your request has been processed under the provisions of the Freedom of Information Act 2000 and I am now able to provide you with a response.

Your request was in relation to Payroll and I am providing the following information in response to your specific questions:

**1. What software do you use for your payroll, hr and finance solutions, how much annually do you spend on each, when does each contract expire?**

Finance solutions – The Oracle costs for 2023/24 are £84,823.00.  
The expiry date for Oracle Fusion is March 2025.

Payroll and HR – the Trust use the Electronic Staff Record (ESR) which is a national system. There is an ongoing transformation programme which commenced with a procurement stage in August 2022. It is anticipated that a contract will be awarded to the successful supplier by Spring 2025. Details of the transformation project to deliver a future NHS workforce solution can be found on the NHS Business Services Authority website.

**2. Do you manage your payroll in-house or do you outsource it if so, who do you outsource it to?**

In-house.

**3. How many people do you pay each month using your payroll solution?**

9110 records on monthly assignments and 655 on weekly assignments  
This includes bank workers and those with multiple assignments.

**4. How many pensioners do you pay using your payroll solution?**

Not applicable.

**5. Do you use Microsoft power platform technologies such as Power Automate, Power Virtual Agents?**

The Trust does not have any formal use of these products in the live infrastructure, however they are available under the Trust's Microsoft license and tenant.

**6. What is the employee count in your organisation?**

8360

**7. Do you collaborate with other organisations in the delivery of HR & Payroll shared services? If so which organisation?**

No.

**8. Do you work with any industry experts such as ATOS, KPMG, EY, Accenture etc.?**

Yes, KPMG

**9. Who in your organisation is the head of service for HR and Payroll software or services and what is their role?**

HR	Tracy Atkinson, Head of Workforce & OD (Operations)
Payroll & Systems	Allison Nicholson, Head of Workforce & OD (Performance & Improvement)

In line with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log on the Trust's website. However please be assured that we anonymise all responses prior to adding them to the disclosure log.

I hope that this response has provided you with the information you had requested. If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me by telephone or in writing. If however, you are dissatisfied with

the way in which your request has been handled and would like an internal review, you will need to contact me in writing at the above address or via [cdda-tr.cddffoi@nhs](mailto:cdda-tr.cddffoi@nhs).

If you remain dissatisfied with our response following an internal review you have the right to appeal to The Information Commissioner at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. More information is available on their website; [www.ico.gov.uk](http://www.ico.gov.uk).

Yours sincerely

**Corporate Records and Freedom of Information Facilitator**