

## ANNUAL GENERAL MEETING

of County Durham and Darlington NHS Foundation Trust

on Wednesday 14 September 2016

at Mowden Park Rugby Football Club, Neasham Road, Darlington, Co Durham, DL2 1DL  
(3.30-5.15pm Health Market 5.30-7.30pm Annual General Meeting)

This meeting and event is open to the general public (and Trust staff) to attend

Item No	Title of Item	Presented by / Status		
Item 1	<b>Welcome and Apologies for Absence</b> – Welcome from Professor Paul Keane OBE, Trust Chairman	Prof Keane	Verbal	For Info
Item 2	<b>Declarations of Interest</b> – Any attendee who is aware of a private or personal conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.			
Item 3	<b>Minutes &amp; Matters Arising</b> - From the previous AGM held on Wed 16 September 2015 held at Radisson Blu Hotel, Durham City.	Prof Keane	Attached	To Agree
Item 4	<b>Chairman's Opening Remarks</b>	Prof Keane	Verbal	For Info
Item 5	<b>Chief Executive's Review 2015/2016 and the Year Ahead</b> –by Sue Jacques, Trust Chief Executive and Chief Operating Officer	S Jacques	Presentation	For Info
Item 6	<b>Presentation of the Annual Report and Accounts 2015/2016</b> ➤ Quality Accounts 2015/2016 – Presented by Noel Scanlon, Executive Director of Nursing ➤ Financial Accounts and Performance in 2015/2016 – Presented by Peter Dawson, Executive Director of Finance	N Scanlon	Presentation	For Info
		P Dawson	Presentation	For Info
Item 7	<b>Council of Governors and Membership</b> ➤ Presented by Warren Edge, Trust Secretary and Senior Associate Director of Assurance, Risk and Compliance (ARC)	W Edge	Presentation	For Info
Item 8	<b>Constitutional Changes – Members' Vote</b> ➤ Presented by Warren Edge, Trust Secretary; and Dr Ken Davison, Chair of the Council of Governors' Audit and Governance Committee.	W Edge / K Davison	Presentation	To Agree
Item 9	<b>PUBLIC QUESTION TIME</b> ➤ The Chairman invites questions* from the public (and staff)  [*NOTE: Our Patient Experience Team will be present before and after the meeting to discuss matters concerning individual cases, including any cases involving family and friends, and will ensure that any issues raised will receive a full and detailed response. The Trust values such feedback and will respond to it. Members of the public (and staff) are encouraged to ask questions during the public question time on matters relating to the Trust, its hospitals and services. It may be necessary to limit the number of questions asked on the night to ensure that the meeting runs to time and the Chairman will seek to ensure fairness by taking questions at random. Any questions which cannot be asked on the night will, if written down, receive a written response directly to the questioner and on our website]			
Item 10	<b>Any Other Business</b>	Prof Keane	Verbal	For Info
Item 11	<b>Chairman's Closing Remarks</b>	Prof Keane	Verbal	For Info
Item 12	<b>Meetings Held in Public Announcements:</b> <i>Council of Governors Meeting - <b>Wednesday 12 October 2016</b> Executive Boardroom, Darlington Memorial Hospital, 17.00hrs-20.00hrs</i> <i>Trust Board - <b>Wednesday 26 October 2016</b> Prospect House, Durham, 9.00hrs-13.00hrs</i> Latest meeting details available on our website: <a href="http://www.cddft.nhs.uk">www.cddft.nhs.uk</a>			