

1. Has a senior clinician in the Trust been appointed to lead the response to this alert?

	Your response
If yes, please name the individual	Dr Shafie Kamaruddin
If no, please specify the reason for the lack of appointment and anticipated timelines for an appointment to be made	

2. Has the Trust reviewed existing - or produced new - local guidance for the management of hyperkalaemia?

	Your response
If yes, please share the relevant guidance and provide details of any changes made during the review	Protocol for Management of Hyperkalaemia Adults Dec 2018 – please see attachment 2.
If no, please specify why this has not taken place and any future plans to do so	

3. Has the Trust taken steps to ensure that local guidance can be easily accessed by all staff?

	Your response
If yes, please outline the specific measures taken	The Protocol is available on the intranet for staff to access
If no, please specify the reasons why not and any future plans to do so	

4. Has the Trust revised local training and audit to ensure that relevant guidance and resources are embedded in clinical practice?

	Your response
If yes, please outline the specific measures taken and signpost to updated documents	The Protocol has been discussed at length in medical teaching sessions. The implementation of this Protocol is already embedded into the Trust electronic prescribing system which mandates adherence to the Protocol when treating hyperkalaemia in adults.
If no, please specify the reasons why not and any future timelines in doing so	

5. Has the Trust used local communication strategies to raise staff awareness of hyperkalaemia diagnosis and treatment?

	Your response
If yes, please specify the measures taken	This Protocol has been communicated via the pharmacy newsletter following approval at clinical standards and therapeutics committee
If no, please specify the reasons why and any future plans to do so	