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Darlington Memorial Hospital  
Hollyhurst Road  
Darlington  
DL3 6HX  
Switchboard Tel: 01325 38 0100  
Foundation Trust Office: 01325 74 3625  
Corporate Records Office: 01325 74 3700

Request for Information Reference: 07.19.32

Direct line: 01325 743700  
Email: [cdda-tr.cddftfoi@nhs.net](mailto:cdda-tr.cddftfoi@nhs.net)

Email only

7 August 2019

## **Freedom of Information Act 2000 – Request for Information**

Thank you for your request for information received on 17 July 2019 in relation to the County Durham and Darlington NHS Foundation Trust (Trust). We are dealing with your request under the provisions of the Freedom of Information Act 2000.

You requested information regarding disabled staff. Specifically you requested information as follows:

***I would like to make a Freedom of Information request regarding disabled staff at your Trust and reasonable adjustments.***

***What I would like to request is:***

- ***The average amount of time it takes from a staff member requesting any reasonable adjustments to the point these are put in place, for example any equipment they may require like a large screen monitor or grab rails. This information should span the last 5 years (from 2014-2019) if reasonably possible.***
- ***The percentage of those who have additional needs/disabilities who have to take time off work waiting for reasonable adjustments to be put in place and whether this time is paid or unpaid. This information should span the last 5 years (from 2014-2019) if reasonably possible.***

**County Durham and Darlington NHS Foundation Trust replies:**

Answer: The Trust does not centrally record this information, to collate the data from every department would exceed the permitted timescale within the act therefore; we are refusing this section of your request for information pursuant to section 12 of the Act on the grounds that we estimate that the cost of complying with the request would exceed the appropriate limit. The appropriate limit at the present time is £450.00

which equates to eighteen and a quarter hours of work by a member of staff at the rate of £25 per hour.

In line with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log. Therefore, a version of our response which will protect your anonymity will be posted on the County Durham and Darlington NHS Foundation Trust website.

If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me on the above telephone number or at the above address.

If you are unhappy with the way your request for information has been handled, you can request a review by writing to:

The Chief Executive  
County Durham & Darlington NHS Foundation Trust  
Darlington Memorial Hospital  
Hollyhurst Road  
Darlington  
DL3 6HX

If, you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner at:

The Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Telephone: 0303 123 1113

Website: [www.ico.gov.uk](http://www.ico.gov.uk).

There is no charge for making an appeal.

Yours sincerely

**Joanna Tyrrell**  
**Freedom of Information Officer**