

Executive Corridor
Darlington Memorial Hospital
Hollyhurst Road
Darlington
DL3 6HX
Switchboard Tel: 01325 38 0100
Foundation Trust Office: 01325 74 3625
Corporate Records Office: 01325 74 3700

Request for Information Reference: 05.20.04

Email: cdda-tr.cddftfoi@nhs.net

Email only

11 June 2020

Freedom of Information Act 2000 – Request for Information

Thank you for submitting a request for information which we received on 5th May 2020 in relation to County Durham and Darlington NHS Foundation Trust (the Trust). Your request has been processed under the provisions of the Freedom of Information Act 2000 and I am now able to provide you with a response.

Your request was in relation to the Trust's latex policy and your complaint file and I am providing the following information in response to your specific questions:

- 1. A copy of any complaint informal or formal from the year 2009 onwards (you have explained to me that such correspondence is only available covering the past 10 years due to the Trust's Retention Policy).**

Thank you for providing clarification over the telephone on 8 June 2020 in relation to this request. We were able to discuss your request and explain that due to the way in which the FOI process worked it may be more suitable for you to obtain this information via the Trust's subject access route. It was at this time you clarified that this information was not needed as long as you received a copy of the latex policy. It was agreed that this information would not be supplied.

Should you change your mind or wish to have further copies of the necessary forms for the subject access service please do not hesitate to get in touch.

- 2. I would like to ask for a copy of the Trust's Latex Policy?**

Attached is a copy of the Trust's current Latex Policy, which is presently undergoing review. The new policy version is expected to be approved in the coming months.

In line with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log on the Trust's website. However please be assured that we anonymise all responses prior to adding them to the disclosure log.

I hope that this response has provided you with the information you had requested. If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me by telephone or in writing. If however, you are dissatisfied with the way in which your request has been handled and would like an internal review, you will need to contact me in writing at the above address or via cdda-tr.cddftfoi@nhs.

If you remain dissatisfied with our response following an internal review you have the right to appeal to The Information Commissioner at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. More information is available on their website; www.ico.gov.uk.

Yours sincerely

Joanna Tyrrell
Freedom of Information Officer