

**ANNUAL GENERAL MEETING**  
of County Durham and Darlington NHS Foundation Trust  
17:30 on **Wednesday 23 September 2020**

*This meeting and event is open to Trust members, the general public and Trust staff.*

	Title of Item	Presented by / Status		
Item 1	<b>Welcome and Apologies for Absence</b> – Welcome from Professor Paul Keane OBE, Trust Chairman	Prof Keane	Verbal	For Info
Item 2	<b>Declarations of Interest</b> – Any attendee who is aware of a private or personal conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.			
Item 3	<b>Minutes &amp; Matters Arising</b> - From the previous AGM held on Wednesday 11 September 2019 held at University Hospital North Durham	Prof Keane	Attached	To Agree
Item 4	<b>Chairman’s Opening Remarks</b>	Prof Keane	Verbal	For Info
Item 5	<b>Chief Executive’s Review 2019/2020 and the Year Ahead</b>	S Jacques (CEO)	Presentation	For Info
Item 6	<b>Presentation of the Annual Report and Accounts 2019/2020</b> ➤ Quality ➤ Financial Accounts 2019/20 ➤ Performance in 2019/20 ➤ Council of Governors and Membership	S Jacques (CEO)	Presentations	For info
Item 7	<p><b>PUBLIC QUESTION TIME</b> The Chairman will invite Board members to answer questions received in advance of the meeting from members of the public. Follow up and further questions will be taken on the evening of the meeting and answered where possible. In the event that there is insufficient time to answer all questions, responses to the outstanding questions will be published on our website within one week of the meeting.</p> <p>[*NOTE: Members of the public (and staff) are encouraged to raise questions during the public question time on matters relating to the Trust, its hospitals and services. Matters concerning individual cases, including any cases involving family and friends are not able to be discussed at the AGM but our Patient Experience Team can ensure that any issues of this nature are raised appropriately and receive a full and detailed response. The Trust values such feedback and the opportunity to respond to it. Details of our Patient Experience Team can be found on our website through the following link: <a href="#">CLICK HERE.</a>]</p>			
Item 8	<b>Any Other Business</b>	Prof Keane	Verbal	For Info
Item 9	<b>Chairman’s Closing Remarks</b>	Prof Keane	Verbal	For Info
Item 10	<p><b>Meetings Held in Public Announcements:</b></p> <ul style="list-style-type: none"> <li>➤ Council of Governors Meeting – <b>Wednesday 7 October 2020</b></li> <li>➤ Trust Board - <b>Wednesday 30 September 2020</b></li> </ul> <p>(Please note public are only able to attend or observe the above meetings virtually. Details on how to do so as well as the latest meeting dates are available on our website <a href="http://www.cddft.nhs.uk">www.cddft.nhs.uk</a>)</p>			