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Darlington Memorial Hospital
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Switchboard Tel: 01325 38 0100

Request for Information Reference: 09.20.26

Email: cdda-tr.cddftfoi@nhs.net

Email only

5 May 2020

Freedom of Information Act 2000 – Request for Information

Thank you for submitting a request for information which we received on 18 September 2020 in relation to County Durham and Darlington NHS Foundation Trust (the Trust). Your request has been processed under the provisions of the Freedom of Information Act 2000 and I am now able to provide you with a response.

Your request was in relation to digital dictation devices and I am providing the following information in response to your specific questions:

1. We have the following information about your Trust’s digital dictation system status:

- **System type - Digital dictation**
- **Supplier name - Dictate IT**
- **System name - DIT2**
- **Date installed - 2012-08-30**
- **Contract expiration - 2020-08-23**

Can you confirm if the digital dictation information above is still correct? If applicable, what is the current contract expiration date with your supplier?

The above information is incorrect, the contract expires on 22 August 2021.

2. If there has been a system replacement, or a new system implementation, please can you let us know the new supplier and system name? Also, when was the new system installed and when will the current contract expire?

N/A.

3. If applicable:

- a. Can you let us know who supplies your digital dictation hardware devices?**

Hardware is procured from Speak IT Solutions Limited.

b. How many digital dictation devices does your Trust have?

Trust records show that there are 297 Digital Voice Recorders. The Trust also has Speechmikes, but the number of speechmikes are not centrally recorded. In order to collate the number of speechmikes owned by the Trust each individual department would need to be contacted. To collate the data would exceed the permitted timescale within the act therefore; we are refusing this section of your request for information pursuant to section 12 of the Act on the grounds that we estimate that the cost of complying with the request would exceed the appropriate limit. The appropriate limit at the present time is £450.00 which equates to eighteen and quarter hours of work by a member of staff at the rate of £25 per hour.

The Trust can confirm that from October 2019 – October 2020 12 Speechmikes were procured.

c. When was the procurement date of the digital dictation devices?

They are purchased on an as needs basis, bulk volumes will have been purchased at the initial project implementation stage. The information that was handed to us by the original project team stated that 200 Olympus DR1200 Speech mikes were purchased in September 2013, and a further 90 were purchased in December 2019.

In line with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log on the Trust's website. However please be assured that we anonymise all responses prior to adding them to the disclosure log.

I hope that this response has provided you with the information you had requested. If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me by telephone or in writing. If however, you are dissatisfied with the way in which your request has been handled and would like an internal review, you will need to contact me in writing at the above address or via cdda-tr.cddffoi@nhs.

If you remain dissatisfied with our response following an internal review you have the right to appeal to The Information Commissioner at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. More information is available on their website; www.ico.gov.uk.

Yours sincerely

Joanna Tyrrell
Freedom of Information Officer