

CDDFT Additional Required Training Matrix 2021-22

Subject	Frequency	Target Audience (positions identified specifically on ESR by Policy Lead)	Delivery Method	Competency Name	Target Compliance%
Blood Transfusion	1 year	Staff who have direct clinical contact as identified by policy lead	eLearning	NHS MAND Blood Transfusion - 1 Year	85%
Dementia Training Awareness	once only	All Staff, Bank & Volunteers - level assigned by policy lead	eLearning, Face to Face or workbook	NHS CSTF Dementia awareness - No Specified Renewal	85%
Dementia Awareness - Tier 2 (Basic) 2x eLearning modules: 1. Communication with People Living With Dementia 2. Supporting Families of People with Dementia	once only	Health care assistants Occupational therapists Physiotherapist Pharmacist Community and acute clinical as identified by the policy lead	eLearning	NHS MAND Dementia Tier 2 - No Renewal	85%
Dementia Awareness - Tier 2 3x eLearning modules: 1. Communication with People Living With Dementia 2. Supporting Families of People with Dementia 3. Assessment and Diagnosis for People Affected By Dementia	once only	Qualified nurse Community and acute clinical as identified by the policy lead	eLearning	NHS CSTF Dementia identification, assessment and diagnosis - Tier 2 - No Specified Renewal	85%
DNO Gas Training for nursing staff	3 years	Designated nursing officers matrons and flow sisters as identified by policy lead	eLearning	NHS MAND Medical Gases - 3 Years	85%
Duty of Candour basic	once only (for staff who have not completed Duty of Candour basic at Trust Induction)	All Staff, Bank & Volunteers	eLearning	439 LOCAL Duty of Candour - Basic - No Specific Renewal	75%

Fluids & Nutrition	once only	New nursing and ward level staff and for catering staff	eLearning	NHS CSTF Fluids and nutrition - No Specific Renewal	85% (2021/22)
Gas training for clinical staff	1 year	All RGNs as identified by policy lead	eLearning	NHS MAND Medical Gases - 1 Year	85%
Information Governance and Data Security Level 2	1 year	SIAO's, IAO's, & IAA's plus additional roles as identified by the policy lead	eLearning videos x2 and quiz	439 LOCAL IAO/IAA Training - 1 Year	85%
Introduction to Insulin Safety	1 year	All Registered Nurses and Midwives, All Doctors Pharmacists as identified by policy lead	eLearning or Face to Face	439 Local Safe use of Insulin - 1 Year	85%
MCA (Mental Capacity Act) and DOLS (Deprivation of Liberty)	once only	All clinical staff with patient contact as identified by the policy lead	eLearning or Face to Face	439 LOCAL MCA/DOLS - No Specific Renewal	85%
Providing care and support to the dying person (End of Life Care)	3 year	Staff that have direct clinical contact with patients that are dying as identified by policy lead	Face to Face	439 LOCAL Providing care and support to the dying person - 3 Years	66% 2021-22 85% 2022-23
Safe Management of Hypoglycaemia	1 year	All Registered Nurses and Midwives, All Doctors Pharmacists as identified by policy lead	eLearning	439 Local Safe Management of Hypoglycaemia - 1 Year	85%
Slips trips and falls	2 years	Staff who have direct clinical contact as identified by Falls lead	eLearning	439 LOCAL Slips, Trips & Falls - 2 Years	85%
Undernutrition in the Community 'MUST' training	On appointment then every 3 years	Identified by lead	Face to Face	439 LOCAL Undernutrition in the Community - 'MUST' training - 3 Years	85% (2021/22)
Obstetric Emergency Skills & Drills Training	1 year	Midwives & Obs & Gynae staff & Medical Staff as identified by policy lead	eLearning	439 LOCAL Obstetric Emergency Skills & Drills - 1 Year	85%
Antenatal & Newborn Screening	1 year	Midwives & Obs & Gynae staff & Medical Staff as identified by policy lead	eLearning	439 LOCAL Antenatal & Newborn Screening - 1 Year	85%

Foetal Monitoring Acute Staff CTG & Community Midwives Intermittent auscultation	1 year	Midwives & Obs & Gynae staff & Medical Staff as identified by policy lead	eLearning	439 LOCAL Co ntinuous Electronic Fetal Monitoring - 1 Year	85%
New Born Feeding	1 year	Midwives & Obs & Gynae staff & Medical Staff as identified by policy lead	eLearning	439 LOCAL Ne wborn Infant Feeding update - 1 Year	85%
New Born Resus Skills update	1 year	Midwives & Obs & Gynae staff & Medical Staff as identified by policy lead	?	439 LOCAL Ne wborn Resus Skills - 1 Year	85%
Sustainable Healthcare	Once only	All Staff		439 LOCAL En vironmentally Sustainable Healthcare - No Specific Renewal	85%
Freedom to Speak Up: Speak Up	Once Only	All staff	eLearning	NHS MAND Fr edom to Speak Up - All Workers - No Specified Renewal	85%
Freedom to Speak Up: Listen Up	Once only	Line Managers	eLearning	NHS MAND Fr edom to Speak Up - Managers - No Specified Renewal	85%
Freedom to Speak Up: Follow up	tbc	Senior Managers	eLearning	tbc	85%