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Request for Information Reference: 02.22.06

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Email: [cdda-tr.cddftfoi@nhs.net](mailto:cdda-tr.cddftfoi@nhs.net)

Email only

18<sup>th</sup> February 2022

## **Freedom of Information Act 2000 – Request for Information**

Thank you for submitting a request for information which we received on 2<sup>nd</sup> February 2022 in relation to County Durham and Darlington NHS Foundation Trust (the Trust). Your request has been processed under the provisions of the Freedom of Information Act 2000 and I am now able to provide you with a response.

Your request was in relation to medical devices and I am providing the following information in response to your specific questions:

**1. Could you please provide a copy of the Trusts/entity “New Medical Device policy?”**

The Trust does not have a New Medical Device Policy but the Trust does have a Medical Devices Policy. Please find this policy enclosed (attachment 1).

**2. Could you please provide a copy of the Trusts/entity “Medical Devices and Procurement Review Group policy?”**

The Trust does not have a Medical Devices and Procurement Review Group Policy.

**3. Could you please provide a copy of the Trusts/entity “Business case template for new medical devices or technology” for new medical/diagnostic device approval?**

Please find enclosed the Trusts Medical and Surgical Capital Replacement Business Case pro-forma (attachment 2).

**4. Could you please provide a list of all approved medical devices in your Trusts/entity? Excel format, word or PDF is fine.**

The Trust does not centrally record this information and estimates that it would take a significant amount of time to gather the information requested. The Trust does hold an inventory of medical devices, however this details all new and old models with no mechanism within the system to filter the approved medical devices. A member of staff would need to manually go through approximately 30,000 devices to retrieve this information. Therefore, we are refusing this section of your request for information pursuant to section 12 of the Act on the grounds that we estimate that the cost of complying with the request would exceed the appropriate limit. The appropriate limit at the present time is £450.00 which equates to eighteen hours of work by a member of staff at the rate of £25 per hour.

**5. Could you please provide a copy of the policy which supports “medical devices on trial requirements”.**

Please find enclosed the Trusts Medical Devices Policy (Attachment 1).

**6. Could you please provide the policy for including a new pathology test within the Trusts/entity?**

Please find enclosed the Pathology Evaluation and Selection of Referral Laboratories or other 3<sup>rd</sup> Party Services Guideline (Attachment 3) and the Supplier selection score matrix Form Template (Attachment 4).

**7. Could you please provide the policy for the “New medical Product Selection Group”**

The Trust does not have a New Medical Product Selection Group.

**8. Could you please confirm how often new medical device review meetings take place?**

The Trust does not have a new medical device review meeting. The Trust has a medical devices group that meets quarterly to review incidents with medical devices.

**9. Could you please provide me the name of the staff member responsible for finances of new medical devices and their email address.**

There is no one staff member responsible for new medical devices finances. Any new purchases go through the investment appraisal group. The person responsible is dependent on value and reason for purchase.

**10. Could you please provide me the name of the staff member responsible for procurement of new medical devices and their email address.**

There is no one person responsible for this. This is a team responsibility. The procurement email address is: [cdda-tr.procurement@nhs.net](mailto:cdda-tr.procurement@nhs.net)

**11. Lastly, could you please supply a copy of the last 3 'New Medical Device meeting' minutes and also the location of where they are published on your website?**

As stated in question 8, the Trust does not have a 'New Medical Device meeting'. The Trust medical devices group does not publish the minutes on the internet.

In line with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log on the Trust's website. However please be assured that we anonymise all responses prior to adding them to the disclosure log.

I hope that this response has provided you with the information you had requested. If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me by telephone or in writing. If however, you are dissatisfied with the way in which your request has been handled and would like an internal review, you will need to contact me in writing at the above address or via [cdda-tr.cddftfoi@nhs](mailto:cdda-tr.cddftfoi@nhs).

If you remain dissatisfied with our response following an internal review you have the right to appeal to The Information Commissioner at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. More information is available on their website; [www.ico.gov.uk](http://www.ico.gov.uk).

Yours sincerely  
**Corporate Records and Freedom of Information Facilitator**