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Request for Information Reference: 07.22.30

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Email only

26th July 2022

Dear

Freedom of Information Act 2000 – Request for Information

Thank you for submitting a request for information which we received on 13th July 2022 in relation to County Durham and Darlington NHS Foundation Trust (the Trust). Your request has been processed under the provisions of the Freedom of Information Act 2000 and I am now able to provide you with a response.

Your request was in relation to DPRR Planning and I am providing the following information in response to your specific questions:

Hospital emergency and disaster response and recovery planning

Hospital emergency or disaster response plan

1. Any record of how the plan(s) is to be accessed in an emergency.

All emergency plans (BCPs, Incident Response, CBRNe, Adverse Weather etc) are available in hard and electronic copy.

2. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)

The Incident Response Plan is due for review in October. Other plans have various review dates which are monitored by the Trust Resilience Forum (TRF).

Hospital hazard-specific subplans (for example CBRN)

3. Any record of the existence of current documented hazard-specific response subplans for the most likely external and internal emergency scenarios. (Can be answered yes / no.)

Yes, the Trust has a CBRNe plan.

4. Any record of how the plans are to be accessed.

All plans including the CBRNe plan are available as hard and electronic copy.

5. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)

June 2023.

Procedures to activate and deactivate plans

6. Any record of the existence of current procedures for when, how and by whom emergency response plan(s) are activated and de-activated. (Can be answered yes / no.)

Yes

7. Any record that staff who can activate or de-activate the emergency response plan(s) have been trained in this. (Can be answered yes / no.)

Yes

8. The date(s) of the most recent test(s) of the above procedures. (Can be answered with a date or dates.)

June 2022 and monthly going forward.

Hospital emergency and disaster response plan exercises, evaluation and corrective actions

9. The date(s) of the most recent test(s) of the emergency response plan(s), including date(s) of test(s). (Can be answered with a date or dates.)

June 2022

10. Any record that the emergency response plan(s) have been updated because of the results of tests. (Can be answered yes / no.)

Yes

Hospital recovery plan

11. Any record of the existence of a current documented all-hazards hospital recovery plan or plans that define(s) actions to be taken to recover normal

functions of the hospital after an emergency or disaster. (Can be answered yes / no.)

Yes

12. Any record of how the plan(s) is to be accessed.

Hard copy or electronic.

13. The date of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)

Plans have various review dates which are monitored by the TRF.

In line with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log on the Trust's website. However please be assured that we anonymise all responses prior to adding them to the disclosure log.

I hope that this response has provided you with the information you had requested. If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me by telephone or in writing. If however, you are dissatisfied with the way in which your request has been handled and would like an internal review, you will need to contact me in writing at the above address or via cdda-tr.cddftfoi@nhs.

If you remain dissatisfied with our response following an internal review you have the right to appeal to The Information Commissioner at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. More information is available on their website; www.ico.gov.uk.

Yours sincerely

Corporate Records and Freedom of Information Facilitator