

**ANNUAL GENERAL MEETING
& HEALTH INFORMATION MARKET**
of County Durham and Darlington NHS Foundation Trust
on Wednesday 16 November 2022
at Darlington Memorial Hospital

This meeting and event is open to Trust members, the general public and Trust staff. Tickets required for entry

4:30pm	Annual General Meeting Registration
4:30pm To 5:30pm	➤ Before taking your seat in the meeting room, please ensure you have signed in.
4:30pm	Health Information Market
4:30pm to 5:30pm	Education Seminar Rooms 1 and 2 ➤ Feel free to browse at your leisure, our health market place filled with stalls with useful health information and speak to our staff to find out more about some of the services we provide.
5:15pm	Tea / Coffee
Open 5:15pm to 5:45pm	Education Centre Seminar Room 3
5:45pm	Annual General Meeting
5:45pm to 7:30pm	Education Centre Lecture Theatre ➤ During the meeting there will be a public question time item, where members of the public (and staff) have an opportunity to raise questions. Radio microphones will be used for this item. If you would like to ask a question, please wait until a member of our team has handed a microphone to you.

Item No	Title of Item	Presented by / Status		
Item 1	Welcome and Apologies for Absence – Welcome from Professor Paul Keane OBE, Trust Chairman	Prof Keane	Verbal	For Info
Item 2	Declarations of Interest – Any attendee who is aware of a private or personal conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.			
Item 3	Minutes & Matters Arising - From the previous AGM held on Wednesday 29 September 2021 via Microsoft Live Event	Prof Keane	Attached	To Agree
Item 4	Chairman’s Opening Remarks	Prof Keane	Verbal	For Info
Item 5	Chief Executive’s Review 2021/2022 and the Year Ahead – Presented by Sue Jacques, Trust Chief Executive	S Jacques	Presentation	For Info
Item 6	Presentation of the Annual Report and Accounts 2021/2022 <ul style="list-style-type: none"> ➤ Quality Accounts 2021/22 – Presented by Noel Scanlon, Executive Director of Nursing ➤ Financial Accounts 2021/22 – Presented by David Brown, Executive Director of Finance ➤ Performance in 2021/22 – Presented by Sue Jacques, Trust Chief Executive ➤ Council of Governors and Membership – Presented by Warren Edge, Trust Secretary 	N Scanlon D Brown S Jacques W Edge	Presentation	For info
Item 7	<p>PUBLIC QUESTION TIME</p> <p>The Chairman will invite Board members to answer questions received in advance of the meeting from members of the public. Follow up and further questions will be taken on the evening of the meeting and answered where possible. In the event that there is insufficient time to answer all questions, responses to the outstanding questions will be published on our website within one week of the meeting.</p> <p>[*NOTE: Members of the public (and staff) are encouraged to raise questions during the public question time on matters relating to the Trust, its hospitals and services. Matters concerning individual cases, including any cases involving family and friends are not able to be discussed at the AGM but our Patient Experience Team can ensure that any issues of this nature are raised appropriately and receive a full and detailed response. The Trust values such feedback and the opportunity to respond to it. The Patient Experience Team will be attending the AGM and details of the team can be found on our website through the following link: CLICK HERE.]</p>			
Item 8	Any Other Business	Prof Keane	Verbal	For Info
Item 9	Chairman’s Closing Remarks	Prof Keane	Verbal	For Info
Item 10	<p>Meetings Held in Public Announcements:</p> <ul style="list-style-type: none"> ➤ Council of Governors Meeting – Wednesday 14 December 2022 ➤ Trust Board - Wednesday 30 November 2022 <p>(Please note public are only able to attend or observe the above meetings virtually. Details on how to do so as well as the latest meeting dates are available on our website www.cddft.nhs.uk)</p>			